

Sierra Evangelical Lutheran Church
101 N. Lenzner Ave.
Sierra Vista, Arizona 85635
(520) 459-0444 (phone) (520) 459-0445 (fax)

APPLICATION FOR EMPLOYMENT

Position Applying For: _____ **Date:** _____

Name: _____ **Social Security #:** _____

Address: _____

Phone: _____ **E-Mail:** _____

Education:

Schools/Colleges Attended	City & State	# Yrs	Major	Graduated Yes or No	Type of Degree

Employment/Work Experience: Start with your present or most recent position. Include military service assignments and volunteer activities.

Employer: _____ Supervisor: _____
 Address: _____ Phone: _____
 Job Title: _____ Reason for Leaving: _____
 Duties/Responsibilities: _____
 Dates of Employment (Month/Year) From: _____ To: _____

Employer: _____ Supervisor: _____
 Address: _____ Phone: _____
 Job Title: _____ Reason for Leaving: _____
 Duties/Responsibilities: _____
 Dates of Employment (Month/Year) From: _____ To: _____

Employer: _____ Supervisor: _____
 Address: _____ Phone: _____
 Job Title: _____ Reason for Leaving: _____
 Duties/Responsibilities: _____
 Dates of Employment (Month/Year) From: _____ To: _____

References: Please provide three business references.

Name of Reference	Title and Company	Address	Phone

Convictions: Have you been convicted of a felony in the past 10 years? (___) Yes (___) No

If yes, please describe: _____

Special Skills/Qualifications: Describe any special skills or qualifications you have for this work. _____

Computer Skills: Describe your computer skills (word processing, spreadsheet, etc). _____

For Clerical Positions: Describe in detail your previous office experience. Be specific (computer experience, copy machine experience, typing ability, database entry ability, etc). _____

I certify that the above answers are true and complete. I understand that any misrepresentation, false or misleading information given to Sierra Evangelical Lutheran Church ("SELC") by me, including but not limited to information in this application, correspondence, discussions and interviews, may result in immediate termination of any employment resulting therefrom. I understand that this application is not and is not intended to be any kind of contract or agreement. I further understand that any resulting employment is "at-will," and I can resign at any time and SELC may terminate with or without cause and with or without notice. I authorize SELC to obtain information concerning me from former employers and others, including but not limited to investigation of information provided in this application, correspondence, discussions and interviews, and I release SELC and its informants from all liability in connection therewith.

Signed: _____
(Your Signature)

Date: _____

Your Name: _____
(Please Print Your Name)

